

**Town of Arlington  
Transportation Advisory Committee**

Minutes of 4/9/08, 7:15 to 10:00 PM, Town Hall Annex 2<sup>nd</sup> Floor Conference Room  
Minutes submitted by Laura Wiener

**Members and Associates Present:** Elisabeth Carr-Jones, Jean Clark, Lieut. Paul Conroy, John Lentz, Jeff Maxtutis, Howard Muise, Mike Rademacher, Scott Smith, Ed Starr, Laura Wiener  
**Non-members Present:** Paolo Marinelli

1. Public Comments. None.
2. Administration.  
Correspondence and current projects were reviewed. Ravine installation discussed. Concern re. town's ability to produce the needed signs since sign-maker is out for an extended period.
3. Appleton One-Way Request. Mike submitted a recommendation for approval of TAC, prior to submittal to Board of Selectmen. Recommendation is to leave Appleton Place two-way, add parking restrictions on the west side (church side) of Appleton Place between 7 AM to 4 PM; Place "No Parking" signs at appropriate locations. TAC amended recommendation to include Monday to Friday in parking restriction. **Voted unanimously, as amended.**
4. Westminster Phase 2 Final Discussion. Elisabeth distributed "Westminster Avenue east Traffic Calming" and "Lowell Street Traffic Calming", both dated 9 April 2008. Fire Dept review is still needed before it is ready for a final recommendation from TAC to Selectmen.
5. Thorndike Discussion. Memo summarizing recent meeting with designer and Rec. Dept. was distributed. Discussion at meeting focused on changes to traffic patterns and using existing parking better, including moving parked buses and changing drop-off areas. Also discussed expanding parking and widening the access road while minimizing loss of green space. Paulo Marinelli spoke in favor of leaving parking as is. Most of the time the parking lot is not full, and often empty. Existing vegetation makes a nice buffer. Lieut. Conroy will do traffic counts for Margaret and Burch Streets.
6. Forest Street Update. Public meeting scheduled for 4/17. Current plans show sidewalk on west side of street, and street widening to allow better on-street parking.
7. Beacon and Hamlet Discussion. Paul reported on an accident at this intersection. Wants to do traffic counts for intersections of Medford/Hamlet, Palmer/Beacon, Newton/Medford and Beacon/Hamlet.
8. Safe Routes to Schools. Dallin School was selected as one of 5 schools statewide to be pilot project. Laura will be contact person.
9. Bishop School. Kick-off meeting has occurred.
10. Brackett School. Not started yet.
11. Thompson School. CDBG grant of \$77,000 for sidewalks voted by Selectmen. Everett Street is top priority. Goal to have it done before school starts in September.
12. Germaine Lawrence School Discussion. Waiting on survey of existing parking.
13. Stratton School Update. Meeting scheduled for 4/15.
14. Dallin School Update. At the request of principal, sign will say, "No Parking, Student Drop-off and Pick-up".
15. Peirce School Update. Meeting scheduled for 4/10.
16. Sidewalk Inventory System. Identify where there are poor or no sidewalks, particularly around schools. Priority list will be developed.

17. Transportation Demand Management Grant. Recommend that we start with Parmenter. Bike racks are included in grant.
18. Green Line Extension Meetings/Action. March 26 meeting. 45 people attended, mostly in support. Decision on stations should occur this spring.
19. Town Reports. Mike reported that street repairs will be made on Lake Street, and Highland Ave. between Gray St. and Mass. Ave. Summer Street is getting back in gear. Public Meeting re. Summer Street on April 16.
20. Meeting adjourned at 10:00 pm.

Handouts:

Ed's Meeting Package: Agenda, 4/9/08; Project Status, 3/12/08; Active/Planned TAC Projects and Working Groups", 4/9/08; Project Status, 3/12/08; Forest Street Improvements Public Meeting Announcement, 4/8/08; Strawman Schedule, Safe Routes to School, 4/7/08; Strawman Outline for School Phase 1 Report, 4/9/08.

Minutes of 3/12/08

Notes of Meeting with Larson Assoc et al on 3/25/08 (Draft) (Thorndike parking)

Draft Memo to Selectmen re. Appleton Place, April 10, 2008

Lowell Street Traffic Calming draft: 9 April 2008

Westminster Avenue east Traffic Calming draft: 9 April 2008

Sidewalk Inventory Sheet

Letter to Mr. James Cope, EOTPW, re. Safe Routes to School Infrastructure

Assessments, Letter of Municipal Support, Town of Arlington, dated April 9, 2008

Map and Data, Medford, Franklin, Webster, Palmer and Beacon Streets.